FY 2020-2021

West Virginia Library Commission
Explore•Discover•Create

Expenditure of State Aid Final Financial Report

Please indicate library designation:

☐ Affiliate Library ☐ Designate Library ☐ Cooperative Library ☐ Service Center

Library: _____

Award #: _____

Total Grant amount: _____

Use of State Aid Funds: Line Item	**Original Budgeted Amount**	**Actual Expenditures**	**Total Balance**
Personnel			$ 0.00
Books & Other Library Materials			$ 0.00
Audit			$ 0.00
Building Maintenance			$ 0.00
Continuing Education			$ 0.00
Insurance			$ 0.00
Programming			$ 0.00
Utilities			$ 0.00
Other (Please list Below)			
			$ 0.00
			$ 0.00
Totals	$ 0.00	$ 0.00	$ 0.00

Expenditures should be supported by original invoices, sales slips, cash register tapes, time sheets, etc., as well as by checks or vouchers. These items of supporting evidence shall be retained as part of the accounting records for the grant and made available, upon request, for inspection by WVLC, its designated representatives, or any applicable agency of the United States Government.

This is to certify that I have reviewed the enclosed Statement of Grant Receipts and Expenditures submitted herewith and, to the best of my knowledge and belief, said statement represents all financial activities related to the receipt, use and expenditure of funds granted by the WVLC to _____(grantee), and that the expenditures reported were for the purposes intended and in compliance with applicable laws, regulation and requirements outlined by the Library Commission Administrative rule, Title 173. The Statement of Grant Receipts and Expenditures is presented on the $ _____ (accrual/cash), basis of accounting and is supported by our financial records and related documentation.

_____ _____

Library Director Date Board of Trustee Date

_____

Service Center Director (if Affiliate Library please sign, if a Cooperative no signature required) Date

State of _____ County _____

_____

(Notary Public)

My Commission Expires: _____